RETAIL ENERGY CODE

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CHANGE PROPOSAL PLAN

R0094 – CLARIFY OBLIGATIONS ON GAS METER EXCHANGES THAT OCCUR CLOSE TO SWITCH

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DOCUMENT APPROVAL STATUS	APPROVED

RESPONSIBLE COMMITTEE	METERING EXPERT PANEL

CHANGE PATH	SELF-GOVERNANCE

DEADLINE FOR ALTERNATIVE CHANGE PROPOSALS	29/03/2024

LEAD CHANGE ANALYST



Lydia Bentley

Click to send an email

020 3922 0748

CHANGE OVERVIEW

When a Meter Equipment Manager (MEM) carries out work on the Gas meter concurrently with a switch, the MEM may be de-appointed before it sends updated meter information to the Central Data Service Provider (CDSP). This results in the gaining Registered Supplier not having accurate meter information, which can lead to a poor Consumer experience.

KEY MILESTONES

	FROM	TO
SOLUTION ANALYSIS AND DEVELOPMENT	03/10/2023	10/11/2023
SERVICE PROVIDER IMPACT ASSESSMENT	20/11/2023	22/02/2024
PARTY IMPACT ASSESSMENT	01/03/2024	22/03/2024
PRELIMINARY CHANGE REPORT ISSUED	29/03/2024	29/03/2024
RESPONSIBLE COMMITTEE REVIEW	10/04/2024	10/04/2024
CONSULTATION	12/04/2024	03/05/2024
FINAL CHANGE REPORT ISSUED	31/05/2024	31/05/2024
RESPONSIBLE COMMITTEE DECISION	12/06/2024	12/06/2024
APPEAL WINDOW CLOSURE	26/06/2024	26/06/2024

1 SCOPE

1.1 IN SCOPE

This change seeks to clarify and make explicit existing obligations for MEMs and Suppliers to communicate with the CDSP via Market Messages following Meter Asset changes. We will also explore options that will enable the Incoming Registered Gas Supplier to have confidence in the meter Asset details provided to them where the Switch occurs close to a Meter Exchange, which may include things that may come out of Impact Assessments.

1.2 OUT OF SCOPE

The Code Manager is not proposing any changes to the overall Switching process, and as such that is out of scope.

2 REQUIRED ACTIVITIES AND STAKEHOLDER ENGAGEMENT

2.1.1 CROSS CODE ENGAGEMENT

No cross-code impacts have been identified.

2.1.2 ANALYSIS & SOLUTION DEVELOPMENT

The Code Manager has engaged with stakeholders both formally and informally. We brought this Change Proposal to the REC Issues Group (RIG) on 11 August 2023 for discussion, and have also had ad hoc discussions with the CDSP and impacted REC Parties. We do not have a fully formed solution, and therefore we are proposing Solution Development time as part of this Change Proposal Plan.

2.1.3 IMPACT ASSESSMENT

The Code Manager proposes to complete a Service Provider Impact Assessment with the CDSP. Following discussion with the CDSP, we propose both a preliminary impact assessment, and a detailed impact assessment to fully understand the impact of this change. As a minimum we anticipate an increase in the volume of Market Messages sent to the CDSP. We have allowed for a period between these assessments to understand costs associated with issuing a detailed impact assessment, and to accommodate the Christmas period, where capacity to complete impact assessments may be reduced.

It is expected that any solution to the problem will impact Suppliers and MEMs, who will be invited to complete a Party Impact Assessment. This will enable these parties to consider any changes to their ways of working that may result from the Change Proposal. We anticipate that this will take the standard 15 Working Days (WDs) and will commence following Service Provider Impact Assessment.

2.1.4 PRELIMINARY CHANGE REPORT DEVELOPMENT AND CONSULTAITON

The Code Manager proposes to publish the Preliminary Change Report on 29 March 2024, ahead of Responsible Committee review on 10 April 2024. Following approval, the Code Manager intends to publish a 15 WD Consultation commencing on 12 April 2024, and closing out on 03 May 2024.

2.1.5 WIDER STAKEHOLDER ENGAGEMENT

The Code Manager proposes to bring this change to the REC Issues Group as and when needed for further engagement from REC Parties. The Code Manager will also look to engage specifically with Gas MEMs due to their central role within this change.

2.1.6 FINAL CHANGE REPORT

Following consultation, time has been included within the plan for a review of any consultation responses received and for these to be addressed prior to publishing the Final Change Report for a decision by the responsible committee on 12 June 2024.